

Ordinance No. 2013-1570-A

An Ordinance Amending the City of Brownsville Code of Ordinances by adding Chapter 310, "Grants," and establishing the structure and guidelines for the Brownsville Citizens' Advisory Committee within.

WHEREAS, the City of Brownsville receives yearly entitlement funds from the United States Department of Housing and Urban Development (HUD) in order to provide community and economic development resources for Brownsville citizens;

WHEREAS, the City of Brownsville Office of Grants Management is tasked with, among other items, creating and implementing the City's annual "Consolidated Plan" which details the City's provision and spending of Federal Housing and Urban Development (HUD) funds; and

WHEREAS, the City wishes to amend the City Code of Ordinances in order to clearly establish the structure of the Brownsville Citizens' Advisory Committee (BCAC), which provides advice and recommendation to the department regarding the provision of said funds;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BROWNSVILLE:

Section 1: That the City of Brownsville Code of Ordinances is hereby amended to add the following:

Chapter 310 – GRANTS

Article I. – IN GENERAL

Sec. 310.1 — 310.25. - Reserved.

Article II. – BROWNSVILLE CITIZENS' ADVISORY COMMITTEE

Sec. 310.26. - Purpose

The Brownsville Citizens' Advisory Committee (BCAC) is established to:

- (a) Provide guidance, evaluation and recommendations of proposed projects throughout the City; and
- (b) Provide guidance, evaluation and recommendations while reviewing applications for funding of prospective programs/ projects as to the feasibility of such to City staff to provide the most accurate and factual recommendations to the City Commission.

Sec. 310.27 - Composition and term of office

- (a) The composition of the membership of the BCAC shall consist of the following:

- (i) There shall be eleven (11) voting members of the committee;
- (ii) At least 1/3 of the committee members will be required to represent areas that are designated as low - or moderate-income areas, and may do so by either having a business interest or by living in the low- or moderate-income area; and
- (iii) Appointees will serve a two year term and may be reappointed to a second two year term. The appointee may only serve two consecutive terms.

Sec. 310.28 - Organization and Staff

- (a) There shall be a Chair elected from the eleven (11) member committee by the committee members. The term of the chairperson shall be one year with eligibility for re-election. Committee members may not serve more than two consecutive terms as Chair.
- (b) The City Manager shall be responsible for providing staff support of the BCAC and shall be responsible for providing City manpower and other resources as requested by the BCAC as scheduling permits.

Sec. 310.29 - Compensation.

Members of the BCAC shall serve without compensation.

Sec. 310.30 - Meetings

- (a) The Brownsville Citizens' Advisory Committee shall hold at least one regular meeting per month, which shall at all times be open to the public. The time and place of the meeting shall be posted on the main bulletin board at City Hall and at the usual place the committee meets.
 - (i) A quorum consisting of a minimum of six (6) voting members shall be required to conduct business.
 - (ii) If a member is absent for three consecutive meetings or three unexcused absences within a twelve (12) month period, that member may be replaced by the City Commission. It is the Chair's responsibility to notify the City Commission of any member to which this applies.

Section 2: That this ordinance supersedes any prior laws and enactments governing the BCAC.

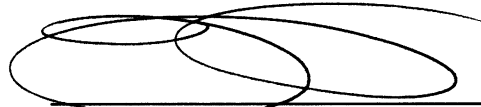
Section 3: Any legal invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.

Section 4: This Ordinance shall take effect at the earliest date upon approval by the City Commission.

INTRODUCED and PASSED on the **First Reading** on this, the **25th** day of **June**, 2013.

PASSED on the **Second and Final Reading** and Approved on this, the **2nd** day of **July**, 2013.

CITY OF BROWNSVILLE, TEXAS



Antonio Martinez
Mayor

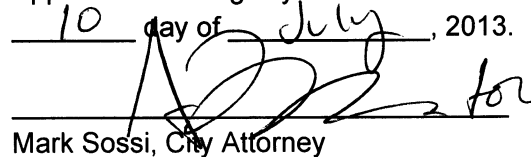
ATTEST:



Estela Von Hatten
City Secretary



Approved as to legality of form on this
10 day of July, 2013.



Mark Sossi, City Attorney